

US Department of Health and Human Services

Third Party Websites and Applications Privacy Impact Assessment

Date Signed:

April 06, 2022

OPDIV:

NIH

Name:

Alchemer- Data Scholar Program

TPWA Unique Identifier:

T-3873314-914137

Is this a new TPWA?

Yes

Will the use of a third-party Website or application create a new or modify an existing HHS/OPDIV System of Records Notice (SORN) under the Privacy Act?

No

If SORN is not yet published, identify plans to put one in place.

null

Will the use of a third-party Website or application create an information collection subject to OMB clearance under the Paperwork Reduction Act (PRA)?

Yes

Indicate the OMB approval number and approval number expiration date (or describe the plans to obtain OMB clearance).

OMB Approval 0925-0740

Indicate the OMB approval number expiration date (or describe the plans to obtain OMB clearance).

Expiration Date: 7/1/22, 12:00 AM

Describe the plans to obtain OMB clearance.

Explanation: null

Does the third-party Website or application contain Federal Records?

Yes

Describe the specific purpose for the OPDIV use of the third-party Website or application:

NIH's use of Alchemer will be for submission of applications to the Data and Technology Advancement (DATA) National Service Scholar Program.

The program aims to attract talent to NIH and help to optimize and accelerate data science in biomedicine.

Have the third-party privacy policies been reviewed to evaluate any risks and to determine whether the Website or application is appropriate for OPDIV use?

Yes

Describe alternative means by which the public can obtain comparable information or services if they choose not to use the third-party Website or application:

There is currently no alternative means for members of the public to submit their application.

Does the third-party Website or application have appropriate branding to distinguish the OPDIV activities from those of nongovernmental actors?

Yes

How does the public navigate to the third party Website or application from the OPDIV?

An external hyperlink from an HHS Website or Website operated on behalf of HHS

Please describe how the public navigate to the thirdparty website or application:

There is a hyperlink on the NIH webpage that takes the user to the application.

If the public navigate to the third-party website or application via an external hyperlink, is there an alert to notify the public that they are being directed to anongovernmental Website?

Yes

Has the OPDIV Privacy Policy been updated to describe the use of a third-party Website or application?

Yes

Provide a hyperlink to the OPDIV Privacy Policy:

www.nih.gov/about/privacy.htm

Is an OPDIV Privacy Notice posted on the third-part website or application?

No

Is PII collected by the OPDIV from the third-party Website or application?

Yes

Will the third-party Website or application make PII available to the OPDIV?

Yes

Describe the PII that will be collected by the OPDIV from the third-party Website or application and/or the PII which the public could make available to the OPDIV through the use of the third-party Website or application and the intended or expected use of the PII:

The personally identifiable information (PII) that is collected from the application are name, email, degree, organizational affiliation, citizenship, country, state, and demographic information (race, ethnicity, disability, disadvantaged background, and gender).

Describe the type of PII from the third-party Website or application that will be shared, with whom the PII will be shared, and the purpose of the information sharing:

The PII will not be shared outside of the DATA Scholar program staff. Its sole purpose is to help with the recruitment of data scientist.

If PII is shared, how are the risks of sharing PII mitigated?

N/A

Will the PII from the third-party website or application be maintained by the OPDIV?

Yes

Describe how PII that is used or maintained will be secured:

The PII will be maintained and used via SharePoint and Microsoft Teams. SharePoint and Teams are secured by role based access controls and least privilege.

What other privacy risks exist and how will they be mitigated?

There are no other privacy risks associated with the collection of this data. Alchemer privacy policy states that they do not retain any outside information and that sharing of any survey related data is the responsibility of the survey administrators. Survey administrators are part of the DATA Scholar program and access to the records is limited by role based access controls and least privilege.